

THE GAZETTE

General Data Protection Regulations Compliance Statement

Purpose

This statement defines how ***THE GAZETTE*** editor uses the personal data of contributors and volunteers.

Privacy Notice

The organisation & personal data collected is that voluntarily supplied by contributors and volunteers. i.e. Names, Phone Numbers, E-mail & Postal Addresses, Invoices, and other non-sensitive details.

For contributors who choose to pay by cheque, that data will include their bank account details.

That data is used to communicate with contributors and volunteers in connection with ***THE GAZETTE***.

Any data published in ***THE GAZETTE*** is done so with the permission of the contributor.

The legal basis for using the data is the "legitimate interests" of ***THE GAZETTE*** editor.

The data will be retained and updated while each person remains a potential contributor or volunteer.

Any person may amend, delete, or obtain a copy of their personal data via ***THE GAZETTE*** editor.

Privacy Policy

THE GAZETTE editor will be the data controller and data protection officer.

The data (except banking details) is held on a computer with standard account password protection.

Backup copies of that data is also appropriately password protected.

The data including banking details may also be held in a paper filing system.

This statement is available to any contributor or volunteer on request.

4th June 2018